

DEPARTMENTS:

ANIMAL SHELTER
BUILDING AND GROUNDS
LANDFILL CLOSURE
MAINTENANCE
RECREATION
TRANSFER STATION



Madison County Facilities

LISA ROBERTSON
COUNTY ADMINISTRATOR

H. ROSS SHIFFLETT, JR.
DIRECTOR

BONNIE H. PERRYMAN
OFFICE ASSISTANT

2 South Main Street
P. O. Box 435
Madison, Virginia 22727
(540) 948-6887
FAX 948-9002

November 5, 2009

To: Lisa Robertson, County Administrator

From: Ross Shifflett, Facilities Director *RS*

Re: Monthly Activity Report

A) Facilities/Grounds/Maintenance

- 1) Sprinkler systems repairs to system at War Memorial Building complete. State Fire Marshall on site with Building Official in reference to test report filed.
- 2) Contractor began painting exterior of Social Services Building on November 2.
- 3) Repairs made to exterior parking lot at Health Department by Madison Plumbing and Electric. (extra replacement parts ordered)
- 4) Snow removal planning based on using contractors at an hourly rate as in past years.
- 5) Scheduling repair of chair lift system at War Memorial Building.
- 6) Various 911 signs repaired.
- 7) Minor repairs made at various buildings.



B) Transfer Station/Landfill/Recycling/Shooting Range

1) October fees collected and billings:

a)	Fees collected	\$ 3,871.00
b)	Billings issued	<u>\$ 8,047.55</u>
	Total	\$ 11,918.55

2) October Waste Management Invoices:

	October Invoice total:	\$39,498.18
a)	Container/manning:	13,508.77
b)	Fuel Surcharge:	741.78
c)	Trash fee	25,247.63

3) Sonoco Recycling Invoice \$4,230.25

(pull charges, glass charges for July, August, and September)

4) City of Hopewell discharge permit application is in process.

5) Data on gas well monitoring for LGW-3 submitted by Olver for first and second quarter levels to VA DEQ as required.

6) VA DEQ representative conducted annual compliance inspection on 9/18/2009; report received 10/14/2009.

7) Monthly site inspection at Transfer Station and landfill conducted by staff.

8) No leachate discharge reported for month per permit requirement to City of Hopewell's treatment plant.

9) Shooting Range use scheduled by Madison County Sheriff's Office for this month. Night firing scheduled on 11/6 and 11/7.

10) There will be no cost increase this contract year 09/10 with Waste Management based on CPI (Consumer Price Index).

11) Monthly Transfer Station Status reports are attached.

C) Recreation

1) Winter program registrations are in process: Basketball, Cheerleading, In Line Hockey and Wrestling. Deadlines have been extended.

2) Working with scouts on various projects for Camp Crockett.

3) Layout for fencing and back stops for new baseball fields at Hoover Ridge is in process.

4) Recreational Authority Meeting scheduled for Monday, November 16, 2009 at 7:30 p.m. in the Madison Social Services Building.

D) Animal Shelter-Pound/Animal Control

- 1) Monthly ACO/Shelter-Pound data report is attached. (Note animal count numbers on report are submitted for year ending report to Va. Department of Agriculture as required).
- 2) Inspection of Shelter/Pound Facility by Inspector for Office of Animal Care and Health Policy found within limits of requirements as noted in Inspection Form. (copy attached)
- 3) October on call hours: 397.5
Overtime hours 34.5

E) Other

- 1) Completed ICS-300 Training (Incident Command Training). FEMA Program.

bp

c: Board of Supervisors Members

Madison County Transfer Station Monthly Report

October 2009

In	Number of Loads	Loads YTD	Tonnage	Tonnage YTD
Construction	356	3184	108.94	999.135
Brush	2	180	0.32	45.635
Compact Trst	49	453	123.94	1170.1
Total	407	3817	233.2	2214.87
	Number of Units	Units YTD	Costs	Costs YTD
Appliances	74	595	370	2975
Tires	56	355	112	710

State	Number of Loads	Loads YTD	Tonnage	Tonnage YTD
Brush	2	131	2.47	173.96
Bag Trash	0	1	0	0.33
	Number of Units	YTD		
Tires	0	0		

Out	loads	YTD	Tonnage	Tonnage YTD	Pounds/Person
Municipal Solid Waste	26	260	539.15	5433.98	79.8

School Trash

Number of Loads	YTD Loads	Tonnage	YTD Tonnage	Cost	YTD Cost
23	128	16.02	128.27	700.65	5781.22

Monthly Income	Amount	YTD Amount
Billings	\$8,098.35	\$77,581.65
Payments Received	\$4,386.00	\$40,802.00
Other		\$0.00
Total	\$12,484.35	\$118,383.65

Recycle Goods

Type	Tonnage
Steel Cans	3
Aluminum	0
Cardboard	4.83
White Goods	11.21
Glass	7.1
Mixed Paper	7.025
Newspaper	0
Total	33.165
YTD	245.075

FREE BRUSH MONTH=372 LOADS

Truck Weight for October 2009

[illegible]

		Net Weight	Tons
Total	26 LOADS	1078300	539.15

**SONOCO
RECYCLING**Ph: (434) 845-1703
Fx: (434) 846-5843*John*
COPY**Invoice**168 Recycle Road
P.O. Box 167
Madison Heights, VA 24572

Date	Invoice #
10/5/2009	358

Bill To:Madison County Transfer Station
P.O. Box 435
Madison, VA 22727

Item	Date/Description	Quantity	Account #	Terms	Amount
			146172	Due on receipt	
Rental Charge	July 2009	4			200.00
Glass Charge	July 2009	9.94			248.50
Pull Charge	July 2009	4			1,060.00
Rental Charge	August 2009	4			200.00
Glass Charge	August 2009	8.07			201.75
Pull Charge	August 2009	3			795.00
Rental Charge	September 2009	4			200.00
Pull Charge	September 2009	5			1,325.00

MEMO:

Payments/Credits: \$0.00

Balance Due: \$4,230.25



WASTE MANAGEMENT

DELMARVA Market Area
3016 Yankin Road
Chesapeake, VA 23323
(800) 877-7531
(757) 558-6218 Fax



November 1, 2009

County of Madison
Mr. Ross Shifflett
Director of Parks and Recreation
302 Thrift Road
Madison, Virginia 22727

RE: Solid Waste Transfer Station and Disposal Agreement

Dear Mr. Shifflett:

In accordance with the terms of our Solid Waste Transfer Station and Disposal Agreement, Waste Management is scheduled to implement the annual Consumer Price Index (CPI) adjustment, effective November 1, 2009.

The Consumer Price Index for September 2008 to September 2009 is -2.0% as published from the U.S. Department of Labor Bureau of Labor Statistics (www.bls.gov). Therefore, we will not implement a CPI increase for the 2009-2010 Contract Year.

As always, your business is greatly appreciated. If you should have any questions of concerns, please do not hesitate to contact me at (757) 558-6149.

Sincerely,

Robert E. Clendenin
Public Sector Manager

Cc: Lisa Robertson - Madison County Administration
Cc: Brian McClung WM- Landfill Manager
Cc: File

NOV - 2 2009

From everyday collection to environmental protection, Think Green? Think Waste Management.

On-Hand, 1st of Month	Received	Received Stray	YTD	Seized	YTD	Bite Cases	YTD	Owner Surrender	YTD	From other Agencies	YTD	Other	YTD	Month Total	YTD
20 Cats	13	13	85	1	11	1	1	20	311	99	1	1	0	34	409
14 Dogs	13	13	214	1	0	3	0	22	0	0	0	0	0	36	328
0 Hybrid Canines	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0 Livestock	0	0	1	0	0	0	0	0	0	0	0	0	0	1	1
0 Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
34 Total	26	26	300	1	22	1	4	42	410	0	2	0	0	70	738

Disposition	Reclaimed	YTD	Adopted	YTD	Transfer VA	YTD	Transfer Other	YTD	Died in Facility	YTD	Euthanized	YTD	Other	YTD	Month Total	YTD
Cats	1	2	11	52	3	61	0	0	0	8	16	276	0	1	31	40
Dogs	9	96	12	92	1	26	0	0	0	1	13	111	0	0	35	36
Hybrid Canines	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Livestock	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	10	100	23	145	4	87	0	0	0	9	29	387	0	1	66	76

Complaints	Totals	YTD
Investigation, closed	72	836
Investigation, pending	1	14
Resolved (phone)	63	699
Resolved (other)	1	263
Court Summonses	1	5

Miscellaneous	Totals	YTD
Miles Traveled	2748	26915
Fees Collected	1973	14188.5
Donations	50	535
Others	0	0

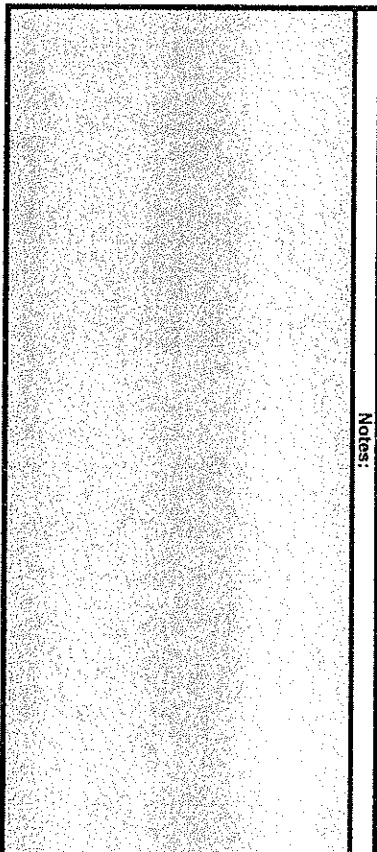
Prepared by:
Greg A. Cave

Signed Name


On-Hand, Last Day of the Month	Hand-Count
Cats	23
Dogs	15
Hybrid Canines	0
Livestock	0
Other	0
Total	38

State Report Information			
	First of the Month + Received		End of the Month + Disposition
	Month	YTD	
Cats	54	423	423
Dogs	50	346	346
Hybrid Canines	0	0	0
Livestock	0	1	1
Other	0	0	0
Total	104	770	770

Notes:



P.O. Box 435 • Madison, VA 22727
Voice: (540) 948-6887 • Fax: (540) 948-9002 002435

18-27-, 2009

4 Madison Animal Shelter
P.O. Box 435
4 Madison Va 22727

[illegible]



VIRGINIA DEPARTMENT
OF AGRICULTURE AND
CONSUMER SERVICES

DIVISION OF ANIMAL & FOOD INDUSTRY SERVICES
OFFICE OF ANIMAL CARE AND HEALTH POLICY
P.O. BOX 1163
RICHMOND, VA 23218
804-786-2483

ANIMAL FACILITY INSPECTION FORM – POUND REGULATIONS

Facility Name/ID:

Madison County Pound

Date: 10/27/09 Time: 3:15 p.

Inspector Initials: SPd

REQUIREMENT	NSF	F	COMMENTS
2 VAC 5-110-10, 2 VAC 5-110-20 Drinking Water Water for drinking shall originate from a potable source. Durable, non-toxic water receptacles provided and secured in a fixed position or are of a non-tip design.	✓		Critical <input type="checkbox"/>
2 VAC 5-110-40 Animal Housing—Temperature/Ventilation All kennel buildings and enclosures protect against weather extremes. Building maintained at a temperature comfortable for each animal. Each building and enclosure provides adequate ventilation for each animal.	✓		Critical <input type="checkbox"/>
2 VAC 5-110-40 Animal Housing—Maintenance and Sanitation Floors and walls of enclosures, buildings, and runs are of a surface material that permits proper cleaning and disinfecting. Each kennel building and enclosure is clean, dry, and sanitary.	✓		Critical <input type="checkbox"/>
2 VAC 5-110-40 Animal Housing—Suitability Animals are maintained in quarters that prevent escape, protect them from injury, and safeguard them from being stolen. Provisions are made for the separation of animals according to species, sex, age, and temperament.	✓		Critical <input type="checkbox"/>
2 VAC 5-110-50 Cage Construction Cages are constructed of stainless steel, fiberglass, heavy galvanized metal, galvanized wire, or equivalent. Cages have solid bottoms.	✓		Critical <input type="checkbox"/>
2 VAC 5-110-50 Cage Size Enclosures are constructed and maintained to provide sufficient space for each animal to turn freely, and easily stand, sit, and lie in a comfortable position.	✓		Critical <input type="checkbox"/>
2 VAC 5-110-60 Sanitation Process There are faucet and hose connections at convenient locations for washing and cleaning the animal housing areas. Disinfectants or germicidal agents are used to clean the housing/confinement area.	✓		Critical <input type="checkbox"/>
2 VAC 5-110-70 Food Preparation Food preparation/storage area adequately equipped. Equipment and utensils are made of easily cleanable, non-corrosive, and nontoxic materials. A sink with hot and cold water is provided for cleaning equipment and utensils.	✓		Critical <input type="checkbox"/>
2 VAC 5-110-70 Food Storage Bins used to store food provide protection against insects and rodents. Food is stored on shelves or pallets a minimum of 12 inches above the floor, or in bins on rollable casters.	✓		Critical <input type="checkbox"/>
2 VAC 5-110-90 Disposal Dead animals are disposed of by burial, incineration, or other approved method. Dead animals are disposed of within 24 hours, or refrigerated.	✓		Critical <input type="checkbox"/>
2 VAC 5-110-100 Isolation Area There is a designated and marked isolation area for incoming animals which are ill or suspected of being ill. Ill and suspected ill animals are confined separately in this area for a minimum of 48 hours before being placed in the main housing area.	✓		Critical <input type="checkbox"/>

NSF = No Significant Findings

F = Findings

Critical findings are those which cause animal death, serious injury, or egregious suffering.

REVIEWED WITH:

Signature

Becky Cromwell

Name

Becky Cromwell

Title

ACO



VIRGINIA DEPARTMENT
OF AGRICULTURE AND
CONSUMER SERVICES

DIVISION OF ANIMAL & FOOD INDUSTRY SERVICES
OFFICE OF ANIMAL CARE AND HEALTH POLICY
P.O. BOX 1163
RICHMOND, VA 23218
804-786-2483

ANIMAL FACILITY INSPECTION FORM – OPERATIONS

Facility Name/ID:

Madison County Pound

Date: 10/27/07 Time: 3:25p

Inspector Initials: Sph

REQUIREMENT	NSF	F	COMMENTS
§3.2-6557 Custody Record Availability Custody record is readily available for each animal in facility.	✓		Critical <input type="checkbox"/>
§3.2-6557 Custody Record Completeness Custody record includes: date of custody, date of the making of the record, species, color, breed, sex, age, weight, reason for custody, location where custody was taken, owner if known, license/tag/tattoo/collar or other identification, and disposition.	✓		Critical <input type="checkbox"/>
§3.2-6546 Animal Identification A reasonable effort is made to determine whether each animal has a collar, tag, license, tattoo, or other identification. A reasonable effort is made to identify and notify the owner.	✓		Critical <input type="checkbox"/>
§3.2-6546 Holding Period Each animal is held for the required holding period.	✓		Critical <input type="checkbox"/>
§3.2-6546 Reasonable Access Facility is accessible to the public at reasonable hours during the week.	✓		Critical <input type="checkbox"/>
§3.2-6546 Animal Disposition Each animal is disposed by humane euthanasia, adoption, or transferred to a lawfully operating animal shelter or other releasing agency.	✓		Critical <input type="checkbox"/>
§3.2-6546 Animal Adoption No more than two animals (or one family of animals) released to any one person in a 30-day period.	✓		Critical <input type="checkbox"/>
§3.2-6574 Animal Sterilization Before release, adopter of each dog or cat signs an agreement to have the animal sterilized within 30 days (unless already sterilized).	✓		Critical <input type="checkbox"/>
§3.2-6575 Sterilization Agreement Agreement contains: the date of agreement, names addresses and signatures of both the releasing agency and the new owner, description of the animal, the date by which sterilization is required, and a statement detailing the requirements of this law.	✓		Critical <input type="checkbox"/>
§3.2-6546 and Directive 79-1 Euthanasia Method Euthanasia is conducted using only methods and drugs prescribed by the State Veterinarian.	✓		Critical <input type="checkbox"/>
§3.2-6546 and Directive 79-1 Euthanasia Competency Euthanasia is performed by a competency certified person under the general supervision of a licensed veterinarian, or performed by a licensed veterinarian.	✓		Critical <input type="checkbox"/>

Name of licensed veterinarian supervising euthanasia: _____

Name of licensed veterinarian performing euthanasia: _____

Dr. John Hays, Dr. Reinold Phett

NSF = No Significant Findings F = Findings

Critical findings are those which cause animal death, serious injury, or egregious suffering.

REVIEWED WITH:

Signature

Becky Cromwell

Name

Becky Cromwell

Title

ACO

COPY



**VIRGINIA DEPARTMENT
OF AGRICULTURE AND
CONSUMER SERVICES**

**DIVISION OF ANIMAL & FOOD INDUSTRY SERVICES
OFFICE OF ANIMAL CARE AND HEALTH POLICY
P.O. BOX 1163
RICHMOND, VA 23218
804-786-2483**

ANIMAL FACILITY INSPECTION FORM - ANIMAL CARE

Facility Name/ID:

Madison County Pound

Date: *10/27/09* **Time:** *3:15p*

Inspector Initials: *SPH*

REQUIREMENT	NSF	F	COMMENTS
§3.2-6503 Adequate Feed Each animal provided adequate feed as defined in §3.2-6500 (sufficient, nutritive, accessible, easily consumed, provided in a sanitary manner at suitable intervals, at least daily).	✓		Critical <input type="checkbox"/>
§3.2-6503 Adequate Water Each animal provided adequate water as defined in §3.2-6500 (clean, fresh, potable, drinkable temperature, sufficient volume, at suitable intervals to maintain normal hydration).	✓		Critical <input type="checkbox"/>
§3.2-6503 Adequate Shelter Each animal provided adequate shelter as defined in §3.2-6500 (suitable, safe, protects from weather extremes, properly lighted, properly cleaned, enables animal to be clean and dry, provides a solid resting surface).	✓		Critical <input type="checkbox"/>
§3.2-6503 Adequate Space Each animal provided adequate space as defined in §3.2-6500 (allows each animal to stand, sit, lie, turn about, make all normal body movements in a comfortable, normal position, and interact safely with other animals).	✓		Critical <input type="checkbox"/>
§3.2-6503 Adequate Exercise Each animal provided adequate exercise as defined in §3.2-6500 (opportunity for the animal to move sufficiently to maintain normal muscle tone and mass for the age, species, size, and condition of the animal).	✓		Critical <input type="checkbox"/>
§3.2-6503 Adequate Care, Treatment, and Transportation Each animal provided adequate care as defined in §3.2-6500 (good animal husbandry, handling, production, management, confinement, feeding, watering, protection, shelter, transport, veterinary care, and euthanasia when necessary).	✓		Critical <input type="checkbox"/>
§3.2-6503 Veterinary Care Each animal provided veterinary care as defined in §3.2-6500 when needed to prevent suffering, impairment of health, disease progression, or disease transmission.	✓		Critical <input type="checkbox"/>

Number of Dogs on Site: *21*

Number of Cats on Site: *21*

Number of Other Companion Animals on Site: *0*

Number of Runs: *27*

Number of Cages: *20*

Number of Animal Caretakers:

F/T

P/T

COMMENTS:

NSF = No Significant Findings

F = Findings

Critical findings are those which cause animal death, serious injury, or egregious suffering.

REVIEWED WITH:

Signature

Becky Cromwell

Name

Becky Cromwell

Title

ACO